

**Subject:** RE: Quick Question  
**From:** "Suzanne Holley" <@>  
**Date:** 10/03/2016 03:45 PM  
**To:** 95cdebriere@ratkovich.com, cdebriere@ratkovich.comclaredebriere, lmulhall@ccala.org

Great. Can you please forward a brief biography that we can share with the board before voting?

Thanks!

Suzanne

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**From:** Clare DeBriere [mailto:CDeBriere@ratkovich.com]  
**Sent:** Monday, October 03, 2016 3:44 PM  
**To:** Suzanne Holley  
**Cc:** Lena Mulhall  
**Subject:** RE: Quick Question

That would be great. Thank you!

Clare De Briere  
Chief Operating Officer and Executive Vice President  
THE RATKOVICH COMPANY  
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**From:** Suzanne Holley [mailto:SHolley@downtownla.com]  
**Sent:** Monday, October 3, 2016 3:32 PM  
**To:** Clare DeBriere <CDeBriere@ratkovich.com>  
**Cc:** Lena Mulhall <lmulhall@ccala.org>  
**Subject:** RE: Quick Question

You bet Clare! She is most welcome to come and we will add her to the email distribution. Do you wish for us to add her as an alternate for Ratkovich? Once approved by the board, although she would not be able to vote, she would permanently be designated to represent Ratkovich in your absence and would appear as an alternate on the listings for our Board of Directors.

Thanks.

Suzanne

**Suzanne Holley**

SVP & Chief Operating Officer

 <https://www.downtov>

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**From:** Clare DeBriere [<mailto:CDeBriere@ratkovich.com>]

**Sent:** Monday, October 03, 2016 2:45 PM

**To:** Suzanne Holley

**Cc:** Lena Mulhall

**Subject:** Quick Question

Suzanne – I am speaking at GreenBuild on Wednesday and will not be able to attend Wednesday morning's board meeting. May I send Kathleen Miller in my stead? I know that she is not able to vote, but I would at least like for her to represent us in the meeting, if that is allowed. Please let me know. And, if she is allowed, would you ask Lena to add her to the meeting invitations going forward? Her email address is [KMiller@ratkovich.com](mailto:KMiller@ratkovich.com). Thank you! Clare

Clare De Briere

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